

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

DR. BHUPENDRA NATH DUTTA SMRITI MAHAVIDYALAYA

1.2 Address Line 1

P.O. - Hatgobindapur

Address Line 2

City/Town

Purba Bardhaman

State

West Bengal

Pin Code

713407

Institution e-mail address

bhupendranathdutta@yahoo.com

Contact Nos.

0342-2584616, 2584960, 2584401

Name of the Head of the Institution:

DR. DEBABRATA GHOSH

Tel. No. with STD Code:

0342-2584616

Mobile:

9635437777

Name of the IQAC Co-ordinator:

DR. MD. SALAUDDIN KHAN

Mobile:

9474553046

IQAC e-mail address:

iqac2019\_dbndsm@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBCOXX13688

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/03/RAR/47

1.5 Website address:

www.dbndsm.edu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.47	2008	2014
2	2 <sup>nd</sup> Cycle	B	2.61	2014	2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

08.12.2008

1.8 AQAR for the year (for example 2010-11)

2015 - 2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

THE UNIVERSITY OF BURDWAN

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

-

2.4 No. of Management representatives

2

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and  
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

2.9 Total No. of members

8+1= 9

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

1

Non-Teaching Staff

1

Students

Alumni

-

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

0

International

National

State

Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

(a) IQAC laid out the academic plan for the current year (b) Departments were guided to prepare the annual routine (c) IQAC helped in the preparation of proposal of getting infrastructure grant under RUSA. (d) IQAC helped with the online admission process that was conducted by the college in current year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
i) Completion of the construction of UGC girls' hostel. ii) To prepare the proposal for getting infrastructure grant under RUSA. iii) To initiate on line admission process of degree courses from college portal from academic session 2015-2016. iv) To consider organising a national level event in the department of Physical Education.	i) Governing Body noted the proposal and decided to complete it from college fund. ii) The proposal was submitted. iii) Introduced in the session (2015-16). iv) Jatiya Kriya Shibir(Yoga) was held during 23.12.2015 to 30.12.2015.

\* Attach the Academic Calendar of the year as Annexure.

    

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

The Governing Body of the College approved the AQAR of 2015- 2016 and recommended the same for submission to the NAAC vide meeting resolution No 925(s) dated 08.02.2019.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	18			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	18			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	

Trimester	
Annual	18

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
26	18	7		1

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	7					1		1	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

PTTs - 18

Guest-38

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	20	6
Presented papers	2	12	3
Resource Persons	-	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT based teaching-learning was adopted. The lecture method of teaching was supplemented by using teaching aids, maps and charts. Educational excursions and field surveys had been organized each year.

2.7 Total No. of actual teaching days during this academic year

211

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2(Board of Study)

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons)	160		3.75	58.75		
B.Sc. (Hons)	32		37.5	12.5		
B.Com. (Hons)	4					
B.A. (Gen)	356			1.12		7.89
B.Sc. (Gen)	8		12.5	37.5		
B.Com. (Gen)	4					



## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC helped the teaching departments in identifying the needs of the students. Departments organized tutorial class and were also encouraged to use ICT for better interaction in teaching and learning process.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1 (Summer School)
Others	2 (Short Term)

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees (A)	Number of Vacant Positions (B)	Number of permanent positions filled during the Year (C)	Number of positions filled temporarily (D)
Administrative Staff	13	-	-	-
Technical Staff	5	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- i) Encouraged teachers to undertake research works including minor and major research projects.
- ii) Teachers were allowed leave on duty to attend and present research papers at conferences and seminars.
- iii) IQAC encouraged teachers to publish research works in different national and international journals.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs			27.95(lakhs)	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		6		
Outlay in Rs. Lakhs			18.17(lakhs)	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	10	
Non-Peer Review Journals		6	
e-Journals			
Conference proceedings		2	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-16	UGC,DST(SERB)	27,95,800.00	3,00,000.00 DST(SERB)
Minor Projects	2014-16	UGC	18,17,300.00	1,22,500.00

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA.

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges NA. Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA.
	Granted	NA.
International	Applied	NA.
	Granted	NA.
Commercialised	Applied	NA.
	Granted	NA.

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	1	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="2"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- \* Blood donation camp held on 4<sup>th</sup> September 2015.
- \* Jatiya Krira Shibir(Yoga) was held during 23.12.2015 to 30.12.2015.
- \* Educational stalls where departmental students reach out to the common villagers to create awareness.
- \* Weekly medical health check up facility is available for students, employees and villagers free of cost.
- \* Plantation of new trees to promote green campus with indigenous variety.
- \*Proper management of electronic and harmful chemical waste.
- \*Plan chalk out for maintenance of plastic free campus.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.29 acres			
Class rooms	22			
Laboratories	8			
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	64.98(lakhs)	26.38(lakhs)	UGC, RUSA & College fund	91.37(lakhs)

Others				
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#### 4.2 Computerization of administration and library

Office work of the college had been computerized with internet facility. In order to meet the growing demand for the usage of computer the number of computers had been increased from 20 to 25. The College had a plan of automated library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12375	2268923.25	3947	1545079	16322	3814002.25
Reference Books	920	172452	287	204097	1207	376549
e-Books	-	-	-	-	-	-
Journals	3	34591	-	900	3	35491
e-Journals	1	5000	-	-	1	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	10	-	-	-	20	18	-
Added	29	7	-	-	-	5	17	-
Total	77	17	-	-	-	25	35	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Departments had been provided computers with internet. Teachers continued with the use of ICT resources available in the college for better teaching learning process. The faculty members are provided with computer and internet facilities as well as the benefit of printer and scanner in their respective departments.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

.84(lakhs)

.20(lakhs)

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total :**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

With the introduction of Online-admission, all information was displayed on the college website. Information were also displayed on the college notice board. Different sub-committees comprising teachers and non-teaching staff reached out to the students and made them aware of students support services.

#### 5.2 Efforts made by the institution for tracking the progression

The institution encouraged the teaching departments to track the progression of their student individually. The college always tried its best to ensure that all the students passing out from this institution pursued higher education and got themselves employed in suitable jobs. The college as well as individual teachers provided necessary books and financial assistance in this rural college where most of the students are first generation learners coming from poor background.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2355	-	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1167	49.55		1188	50.44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1497	555	340	228	-	2695	1102	504	283	446	-	2355

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College purchased weekly newspaper relating to employment like Employment News and Karmakshetra. The college also purchased Peshaprabesh for preparation of competitive examination. The books are kept in the library for the easy access of students.

No. of students beneficiaries

34

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

NA

No. of students benefitted

Nil

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Gender harassment cell was formed. There was no case of sexual harassment in the campus.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

99

National level

6

International level



No. of students participated in cultural events

State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
5.9.2 No. of medals /awards won by students in Sports, Games and other events					
Sports : State/ University level	<input type="text" value="12"/>	National level	<input type="text" value="6"/>	International level	<input type="text"/>
Cultural: State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	366	134755.00
Financial support from government	1458	6850750.00
Financial support from other sources	76	332400.00
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
Exhibition: State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: The college had a student grievance redressal cell. But there was no grievances submitted by the students.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- (i) To open new avenues for rural students for enabling them to pursue higher education
- (ii) Higher education to socially backward students
- (iii) Introduce job-oriented courses to promote self employment opportunities
- (iv) To give assistance to poor SC, ST, OBC and minority students to continue their higher studies.

#### 6.2 Does the Institution has a management Information System

Revi The Principal, The Governing Body, Teachers Council and the Non-teaching staff of the college worked in unison and give their best effort for proper implementation of plans and policies of the college.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

As an affiliated college of the University of Burdwan, the Institution implemented the curriculum notified by the University. Teachers of different departments participated in the curriculum development process.

#### 6.3.2 Teaching and Learning

The Institution continued with various innovative strategies like use of ICT, arranging educational tours, Field survey, promoting library reading and equipping laboratories for quality improvement.

#### 6.3.3 Examination and Evaluation

Internal examination and evaluation process was vested up respective teaching departments. Departments arranged class tests. Institution conducted the annual examination of 3 year degree courses following the examination schedule as notified by the University of Burdwan.

#### 6.3.4 Research and Development

Promoted conducive environment for smooth functioning of major research project and minor research projects. Most of the teachers are Ph.D. holders and others are on the process of getting registered as a part- time Ph.D scholars.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library continued with the work of automation. Different instruments were purchased in this year for the overall development of physical education department. And the institution continued with the quality related changes in the library. Teachers continued with the use of ICT for daily teaching learning process. The different laboratories were provided with instruments as and when required.

#### 6.3.6 Human Resource Management

The Governing body, Teachers' Council, Non-teaching staffs and students' union were constituted as per the relevant laws and statues.

### 6.3.7 Faculty and Staff recruitment

Faculty and non-teaching staff were recruited as per UGC and State Govt. norms. Full time faculty were appointed from WBCSC empanelled teacher candidates. Guest teachers are recruited by respective expert committees which included University experts, Principal and representative of the concerned department.

### 6.3.8 Industry Interaction / Collaboration

-

### 6.3.9 Admission of Students

Students were admitted on the basis of merit. Government and University rules and reservation policies are strictly followed. The College web-site and prospectus provided data and information relating to the institution. Online admission from college portal was introduced in B.A., B.Sc., and B.Com. Honours and General courses.

### 6.4 Welfare schemes for

Teaching	Employees Co-operative Credit Society Ltd. & GSLI
Non teaching	Employees Co-operative Credit Society Ltd. & GSLI
Students	Different Scholarship provided by Govt. and Non-Govt. Institution and college, student aid fund, Half free and full free and railway concession

### 6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	-
Administrative	No	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NA

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

Regular cleaning, pruning and maintenance of the green campus was done.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online-admission process was introduced for B.A., B.Sc. and B.Com. courses. This had a positive impact on the smooth functioning of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The following actions were taken based on the plan of action decided at the beginning of the year:-

- i) Governing Body noted the necessity to complete the UGC Girls' Hostel and decided to complete it from college own fund.
- ii) The proposal to get infrastructure grant under RUSA was submitted.
- iii) Online admission for B.A., B.Sc. and B.Com. Courses through college admission portal was introduced in the session (2015-16).
- iv) Jatiya Krira Shibir(Yoga) was held during 23.12.2015 to 30.12.2015.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- (i) Blood donation camp
- (ii) Exhibition by students where they had direct interaction with the villagers
- (iii) Healthy teachers –student relationship
- (iv) Give assistance to poor SC, ST and OBC students

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

Regular environmental classes were organized to create awareness among students. Regular cleaning of the campus was assured. College enjoyed the lofty ambience of lush greenery. Pond was cleaned to maintain pond eco-system.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:** (i) Well qualified, skilled and research-oriented teachers ;  
(ii) Professionally skilled non-teaching staff ;  
(iii) Cordial relationship among the stakeholders ;

**Weakness:** (i) Shortage of permanent faculty ;  
(ii) Shortage of adequate number of non-teaching staff ;  
(iii) The college authority has to recruit temporary guest faculties for the proper management of teaching-learning process ;  
(iv) Non-teaching posts are yet to be sanctioned by the state government for proper functioning of the office and laboratories of different science subjects ;

**Opportunities:** (i) A large and green college campus ;  
(ii) Huge infrastructural development ;  
(iii) Adequate number of books and journals in the library ;  
(iv) Increasing use of ICT in class rooms and office ;  
(v) Available safe drinking water ;  
(vi) Peaceful and healthy atmosphere ;

**Threats:** (i) Paucity of fund for improvement of infrastructure and library ;  
(ii) Drop out problem;

#### 8. Plans of institution for next year

- \* To construct Smart class room.
- \*To utilize RUSA Fund in appropriate heads.
- \* To create automated library.
- \* To organize camping of the students for placement.
- \*To enhance the process of beautification o campus by flower gardening.

Name Dr. Srabani Bose

Name Dr. Nirupama Bhattacharyya Goswami

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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## **Annexure I**

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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